

Co-Market Manager & SNAP Coordinator



Employment Status: seasonal part-time.

Who We Are: The mission of the Ashland Farmers Market, which is part of the Ashland Healthy Harvest 501c3 non-profit, is to provide a venue for local farmers and small businesses to sell their products, improve nutrition by providing greater access to fresh local produce, educate residents about nutrition and sustainable agriculture and to build community while contributing to a vibrant town center in downtown Ashland.

Who You Are: The Market Manager serves as the positive, professional face of the Ashland Farmers Market. You are an individual who is passionate about the food we eat, where it comes from, and about building a sense of community in our town.

We are seeking 2 organized, enthusiastic and dedicated candidates to act as a Co-Market Manager and SNAP Coordinator for our 2020 season (dates are mid-June through early October). The ideal candidate will have an interest in local agriculture, food and nutrition, and promoting farmers markets. S/he should be reliable, friendly, self-motivated, and comfortable communicating with a diverse customer base.

Responsibilities

- Required to be on-site and available to vendors, customers, and volunteers during our regular hours of 9am – 1pm each Saturday during the season.
- In addition, required to be onsite at 8am for setup, and until 1:30pm or until breakdown of the market is complete each market day.
- Enforce market rules and policies to ensure proper parking, public safety and cleanliness of site.
- In addition, for the 2020 season, enforce additional State and Town safety measures (which will be provided to you by the Board of the Ashland Farmers Market) to ensure we limit the spread of COVID-19, including but not limited to:
 - Ensuring vendors are setup according to our guidelines to ensure safe social distancing
 - Ensuring customers are adhering to all posted signs and guidelines regarding keeping a 6 foot distance between themselves and other customers or vendors
 - Ensuring market traffic is flowing according to all posted signs and guidelines
- Communicate effectively with customers to explain food access policies like SNAP & HIP
- Tend to the Market Manager's Tent to answer vendor questions and help customers conduct Supplemental Nutrition Assistance Program (SNAP)/EBT transactions, including updating daily records and market reports
- Maintain positive vendor relationships

Desired Qualifications

- Dependable, punctual and responsible
- Friendly, dynamic & positive
- Previous experience working with farmers and/or small business owners

- Resourceful, with strong problem-solving skills
- Demonstrated ability to learn quickly and through hands-on experience
- Ability to thrive in a fast-paced environment, including tending to market needs with care while handling competing priorities
- Ability to maintain Market Day documentation, including documenting all financial transactions (cash, SNAP)
- Desire to meet new people, foster connections, build community relationships, and talk with a wide range of individuals
- Ability to lift 50 lbs

Additional Notes

- The Ashland Farmers Market is open rain or shine from 9am-1pm on Saturdays
- If hired, you must be available for Market Manager training during the end of May (4 hours)

Salary

Compensation will be paid weekly. This position pays \$125 per market day plus hourly compensation for training and any additional time required.

To apply, please email your resume and anything you'd like us to know about you to Julia Chase at chasejul@gmail.com. We'll be accepting applications until May 20th.